



PRIVACY POLICY OF GHD UBBO EMMIUS

Last modified on the 14th of September 2026.

This Privacy Policy applies to all personal data that GHD Ubbo Emmius (hereinafter: the Association) processes of its members, friends, reunists, participants or other interested parties.

When becoming a member of the Association (making a donation) or providing personal data to the Association for any other reason, you explicitly give permission to process your personal data in line with this Privacy Policy. We advise you to read the Privacy Policy and keep it for your own records.

Responsible Organisation

Article 1.

1. The party responsible for processing personal data is GHD Ubbo Emmius, Oude Kijk in 't Jatstraat 26, 9712 EK, Groningen, telephone number: +31 6 13655290

Chamber of Commerce number: 40024164.

The Secretary of the Board can be contacted via ubbo@rug.nl.

Processed data and purpose of processing

Article 2

1. The following personal data shall be processed in connection with your membership:
 - a. First and surname, date of birth, gender, student number
 - b. Address data
 - c. Telephone number(s), e-mail address(es), bank account number(s), invoice address(es)
 - d. Other personal characteristics that may be required by the organisation, such

as the starting year of the membership and committees.

2. The Association shall process the personal data referred to in Article 2, paragraph 1 of the Privacy Policy for the following purposes: to examine whether you can become a member and to execute the membership agreement.
 - a. Your name, address, telephone number and e-mail address will be used for contact regarding membership and possible termination thereof, for providing the information you have requested or for handling the information obtained from you.
 - b. Your name, address, telephone number and e-mail address will be used for sending invitations and information about the services and activities of the association.
 - c. Your name and bank account number will be used to settle payments such as membership fees, participation fees, orders or purchased services.
3. Your name, address, e-mail address and telephone number may be visible on the website for members if you give permission via your online profile. This data can then be consulted under the heading 'Almanac'. This permission may be withdrawn at any time.
4. Your name and telephone number will be used until two years after the end of the agreement at the latest to ask you about your experiences with the Association and to inform you about the possibilities of being a friend or reunist.
5. The Association will use your name and e-mail address to send you its e-mail newsletter with information about activities, services and other interesting information about membership of the Association. Unsubscribing from these mailings is possible at all times via the unsubscribe link at the bottom of the mailing.
6. Without your consent, the Association will only provide your personal data to third parties if this is necessary for the execution of the membership agreement, unless the Association is legally obliged to provide your personal data to these third parties. The Association is also obliged to provide the name and student number of members to the Central Executive Board for Student Organization (CUOS) for the three-yearly reassessment for the Graduation fund of the University of Groningen (RUG).
7. In the case participation requires data to be shared with a third party, such as the European Parliament or a different institution, the terms and conditions of this event have to state what information will be used and for what purpose before the participants accept these terms and conditions.
8. With written consent, the Board may communicate the name, phone number and e-mailaddress of an appealing member to the Appeal Committee.
9. The organisation expects that members keep their data up-to-date.

General policy concerning activities, images and video footage during activities Article 3.

1. The Commissioner of Public Relations makes a careful and appropriate selection of the pictures that are made on Ubbo-activities. Those photographs will be placed on the website and are only visible to members and reunists. The photographs may subsequently be published in the Udate, Ubbooklet, Newsletter (both for members and friends) and the almanac, where they can also be visible to third parties.
2. The pictures as mentioned in paragraph 1 can be used for promotional and informative purposes on social media accounts of the association with the permission of the portrayed persons.
3. At some activities video footage will be made. Participants must provide written permission to the organisation to make and publicise recognisable footage of them. Video footage will be made for promotional purposes.
4. Members have the right to have photographs in which they can be seen removed from both the website, association computer and SSD-card by sending an e-mail to the board containing the number of the photograph concerned.
5. Every five years, the following documents will be shared with the Groninger Archieven: minutes of Board meetings, a selection of photos made by the Archive Committee, Yearly Reports (TIM's), Almanacs, posters, Udates, minutes of the Travel, Conference and First-Year Committees and the Post of the Month. Therefore, some personal data, such as names and addresses can be transferred to the Groninger Archieven.
6. When signing up/attending an activity of the organisation, you allow the organisation to use your already provided personal data to make sure participation in the event can be realised.

Retention period

Article 4.

1. The association shall process and store your personal data for the duration of your membership and up to two years after the end of this membership. After that, the personal data shall be destroyed. Your data may be destroyed earlier if you wish by sending an e-mail to ubbo@rug.nl.
2. Personal data regarding Board and Committee applications may be stored until the end of the Board year in question.
3. Data regarding events will be automatically destroyed by Congressus after two years after the event has taken place.
4. Information about the retention period of data concerning processes regarding Code of

Conduct can be found in the Code of Conduct document.

Security measures and processors

Article 5.

1. For the protection of your personal data the association has taken suitable technical and organisational measures to secure your personal data against loss or unlawful processing. These measures ensure a safety level that is suitable for the data we process.
2. For the processing of personal data the association makes use of services of third parties, so called processors. For the website, this is Congressus. For the Members' App, this is Zooma. For the accounting application/program this is Conscribo. With all these processors we have so called processing agreements.
3. To process personal data with artificial intelligence, written consent has to be given by the person that concerns the data.

Transparency, rectification, questions and objection

Article 6.

1. You may submit a request to inspect, receive, change or remove your personal data through the membership administration of the association via the website or by e-mail. The association will consider your request and inform you within one month of receipt.
2. In case you want to object to the (further) processing of your personal data as mentioned in article 2 of this Privacy Policy, you can contact the Board of the Association.
3. In case you have a complaint about the way in which the Association processes your personal data, you can contact the Secretary of the Board. Of course, it is possible to contact the Dutch Data Protection Authority (Dutch DPA).
4. Any other questions or comments about this Privacy Policy may be addressed to the Board at ubbo@rug.nl.

Amendments

Article 7.

1. This Privacy Policy can be changed by the Board of the Association. These changes will be announced on the website of the association. We advise you to regularly check this Privacy Policy.